



FOREST TECHNICIAN (CLIENT SERVICES) (LEVEL 5) – Northeast Region

Basic Salary: \$2,803,771.00 per annum

JOB PURPOSE:

Under the general supervision of the Forester (Client Services) the incumbent is responsible for the implementation of a variety of programmes and projects in the management and development of the forest within the forest region.

KEY RESPONSIBILITY AREAS:

Administrative Responsibilities

- Provides inputs for the operational plans, budget and the setting of priorities for the Unit;
- Designs work plan ensuring that labourers/contractors are effectively utilised;
- Supervises the work of casual labourers /contractors and ensures that duties are performed efficiently and effectively;
- Prepares and submits to the Forester, progress reports in accordance with agreed work plan;

Technical/ Professional Responsibilities

- Participates in the establishment of the Private Forestry Programme activities within the Region;
- Facilitates the establishment / maintenance of roads and trails within the forest;
- Liaises with the enforcement personnel in the implementation of remedial activities for the protection of the forest;
- Processes private landowners for the Forest Private Planting Programme;
- Provides technical guidance and support to the Private Tree Growers;
- Establishes and maintains current register of Private Planters within the forest region;
- Liaises with nursery personnel and the Private Forestry Manager in the provision of seedlings/ planting material to support Private Planting Programme;
- Assists with monitoring the implementation of forestry programmes to ensure they are in accordance with co-management agreements and MOUs;
- Provides guidance to customers/clients in the use of forest resources to foster protection of the forest environment;
- Assists in executing the approved recreational sites and eco-tourism initiatives;
- Provide technical guidance in the establishment of the urban forestry programme and monitors the maintenance of urban forestry sites and arrangements of trees in other applications;
- Provides support to the Rural Sociologist in community engagement activities;
- Participates in the dissemination of technical information and documentation to client groups and stakeholders within the forest region;
- Participates in the implementation of public relations, Public Education activities within the

forest region to sensitise and educate client group and stakeholders on forestry operations and programmes;

- Any other related duties that may be assigned from time to time;

REQUIRED COMPETENCIES:

The post-holder will be able to demonstrate:

- an ability to exercise sound judgement
- an ability to prioritise amongst conflicting demands and make rational decisions based upon a sound understanding of the facts, in limited time
- good knowledge and understanding of corporate functions and their potential strategic contribution
- good knowledge of information technology and the scope it offers for supporting management and operations
- an ability to manage limited resources in order to achieve challenging output targets
- sound personal and professional integrity
- strong customer orientation skills
- good leadership skills
- strong interpersonal and analytical skills
- excellent oral and written communication skills

Minimum Required Education and Experience

- Associate Degree /Diploma in Forestry / Agriculture/Natural Sciences/Environmental Management or related area
- Certificate in Supervisory Management
- Minimum of 2 years' field experience

OR

Any other acceptable combination of academic qualification and related experience

Applications along with résumés should be submitted no later than **Friday, December 20, 2024 to:**

Senior Director,
Human Resource Management & Development
Forestry Department
173 Constant Spring Road
Kingston 8
Email: hrmd.fd@gmail.com

We thank all persons who express an interest; however, only short-listed applicants will be contacted.