

Environmental Foundation of Jamaica



INFORMATION ON CALL FOR PROPOSALS

CALL 2019 : February 13 – March 29

The Environmental Foundation of Jamaica (EFJ) is a grant making institution established to provide funding to NGOs involved in the management and sustainable use of Jamaica's natural resources, and in issues of child survival and child development.

The Call

The Forestry Department is the Executive Agency charged with managing and conserving Jamaica's forest resources, particularly those found on Crown Lands. A major consideration for the Agency, which is articulated under the Forest Policy for Jamaica 2017, is the support of sustainable Forest Livelihoods and to provide the necessary frameworks to support the sustainable management of the island's forest resources.

Under a four year programme titled – 'Addressing Environmental and Climate Change challenges through Improved Forest Management in Jamaica' the Forestry Department through a European Union funded budget support programme is providing grant funding to eligible entities.

The EFJ, in collaboration with the Forestry Department, through funding provided by the European Union (EU), presents this Call for Proposals.

Application Forms

The Application Form (GA4 Form) and Information Sheet may be obtained at the offices of the EFJ, and on the website of the Forestry Department www.forestry.gov.jm and on the EFJ's website at www.efj.org.jm.

Processing of Proposal

Receipt and Appraisal of proposals involves a four-phase process:

1. **Receipt.** Applicants will receive a written receipt of proposals at the time of delivery.
2. **Screening** to determine
 - a) If the proposal fits within the theme(s) of the call, and
 - b) If the applicant organisation is eligible for funding.
3. **Review** to determine suitability for recommendation by the Technical Committee.
4. **Approval** by the relevant parties.

Applicants will be informed on the status of proposals at the end of this process.

Potential grantees/applicants intending to submit proposals for the 2019 Call and who wish to develop their proposal-writing skills are invited to attend one of the four (4) Proposal Writing Workshops being planned by the EFJ.

In order to participate in any of these one-day workshops, all interested persons **MUST** pre-register no later than **February 21, 2019**, by contacting the EFJ offices. Workshops will only be confirmed if numbers are sufficient.

For this Call special focus is being placed on Upscaling Gender Sensitive Alternative Livelihoods to support the sustainable utilization of Forest resources for local communities. Entities may submit proposals in the following areas⁺:

- **Agro-forestry**
- **Reforestation***
- **Urban Forestry**

**Where planting or the maintenance of tree cover is a component of the project proposal the utilisation of species deemed to be alien invasive, and included in the list provided by the Forestry Department, is strictly prohibited. (Please see our website for list of invasive species www.efj.org.jm). At least 50% native species must be included.*

- **Medicinal / Nutraceutical products**
- **Bamboo utilization**
- **Yam stick production**
- **Smart Agriculture and water catchment areas**
(Drought resistant plants highly encouraged)
- **Rainwater harvesting**
- **Apiculture**
- **Eco-tourism**
- **Craft item production**

[†]Entities may contact our Programme Officers for clarity on the above areas

Approval Criteria

Budgets must be appropriate. A maximum of J\$6,000,000 can be approved per grant.

Guidelines for Application

Applicants must prepare proposals in accordance with the EFJ format shown on the GA4 form **Call 2019**. Forms used in previous Calls will **not** be accepted. **Forms will not be accepted by FAX.** Proposals received outside of the designated Call Period or outside of the themes and sub-themes (as outlined above) **will not** be considered.

All sections of the Call 2019 GA4 form must be completed for consideration and where a word limit is indicated on the form, the limit is **NOT** to be exceeded.

Proposals, which do not meet the guidelines, will not be considered.

Additional Information

Proposals must be signed and submitted to the EFJ office address, or by email (grants@efj.org.jm) *no later than 3:30 pm* on the last date published for the Call (**March 29, 2019**).

As Grant awards are made on the merit of the proposal, please ensure that the information recorded is clear and accurate, and justify your request.

You are welcome to discuss your queries or needs with any of the following Programme Staff at the Foundation:

- Charmaine Webber
- Mark Constable

Tel: (876) 960-6744; 960-3224; 960-7125;

Fax: (876) 920-8999

E-mail: grants@efj.org.jm

Website: www.efj.org.jm

EFJ offices are open Mondays to Fridays,
8:30am – 4:30pm at
1B Norwood Avenue, Kingston 5.



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